

MICDA Enclave Virtual Desktop Infrastructure (VDI) Data Security Plan

Complete ONE Form for EACH User and EACH User Location

<p>Work Location: Where will you login from? Is this a work or home address? Provide street address, building, office number, city, state, zip.</p>
<p>Workstation Specifications: Tell us about your computer. Describe make/model, form factor, Operating System</p>
<p>Workstation Access: Explain who has workstation login access and describe access controls in detail</p>
<p>Workstation Monitor Position: Describe how workstation is positioned to prevent unauthorized viewing</p>
<p>Workstation Anti-Virus: Describe brand and version of anti-virus software installed on workstation</p>
<p>Data Resource(s) Requested (select all that apply):</p> <p style="text-align: center;"> <input type="checkbox"/> HRS <input type="checkbox"/> MTF <input type="checkbox"/> PSID <input type="checkbox"/> Other (specify): </p>
<p>Smartphone Number for Two-Factor Authentication: Provide your smartphone telephone number</p> <p style="text-align: center;">Download of DUO Mobile app is required</p> <p><i>Use of a smartphone is the simplest, fastest, and most cost-effective method for two-factor authentication. If this is not possible, a standar cellular phone or landline may be used - please expect some delays and potential future costs associated with these methods.</i></p>

Investigator Name Resource Reference #, if known

User Name User Title User Institution

User Signature Date User Email

For Institutional Settings, provide concurrence signature of an IT Representative familiar with the workstation described.

IT Department Contact Name IT Contact Title IT Contact Telephone

IT Contact Signature Date IT Contact Email